

WE ARE HIRING!

Manager, Internal Control & Quality Assurance

Benefits

- Competitive salary package, DOE
- Performance bonus
- Generous leave entitlement, pension, healthcare
- Professional development

Location: Birmingham, United Kingdom with flexibility for hybrid working

Travel: Occasional to satellite offices as per audit plan

Hours: Full-time with flexibility during peak audit periods

Independence: Unrestricted access to records, systems and personnel

Email your updated resume with a proper subject line to

jobs@bracsaajan.com

BRAC Saajan Exchange Limited is an authorised Payment Institution in Money remittances, its headquarter is located in Lozells, Birmingham, UK. BSEL operates in UK & EU countries through retail agency network, own branch and aggregator model as well as own digital app.

Position: Manager, Internal Control & Quality Assurance

POSITION IN GOVERNANCE FRAMEWORK

Third Line of Defence: Independent assurance function that evaluates the effectiveness of governance, risk management, and internal controls.

CRITICAL INDEPENDENCE

This role maintains **complete functional independence** from operational management and reports directly to the Risk & Audit Committee of the Board.

Position Summary

Establish and lead the independent Internal Control function to provide objective assurance to the Board and senior management on the effectiveness of governance, risk management, and internal control systems of our authorised payment institution.

Reporting Structure

- **Functional Reporting:** Risk & Audit Committee (RAC)
- **Administrative Reporting:** MD & CEO (administrative matters only)
- **Direct Access:** RAC Chairman
- **Independence:** No operational or management responsibilities

Key Responsibilities

1. Independent Audit Planning and Strategy
2. Regulatory Compliance Audits
3. Systems and Operational Controls Audit
4. Three Lines Framework Evaluation
5. Financial and Management Audit
6. Governance Assurance
7. Prepare independent reports with objective findings for RAC
8. Monthly management Report to Managing Director
9. Communicate directly with external auditors and regulators when appropriate
10. Coordinate (not subordinate to) with 2nd line to understand their work
11. Maintain professional but independent communication with management

Required Qualifications

Essential Education and Certifications

- **Bachelor's Degree:** Accounting/Finance/Audit or related field
- **Professional Certification Required:**
 - CIA (Certified Internal Auditor) - **PREFERRED**
 - CISA (Certified Information Systems Auditor), or
 - Equivalent professional audit qualification
- **Additional Certification Desirable:** ICA Anti-Financial Crime, CAMS

Critical Experience

- **Minimum 7 years** internal audit experience, with at least 3 years in financial services
- **Specific experience required** in payment institutions, money transfer or fintech
- **Demonstrable knowledge** of FCA regulations and UK regulatory framework

Essential Technical Competencies

AML/CTF expertise in regulations and suspicious transaction monitoring

Compensation Structure

Professional Development: Annual budget for certifications and training

Benefits: Comprehensive package including pension, healthcare, annual leave

Working Conditions

Location: Birmingham, United Kingdom with flexibility for hybrid working

Travel: Occasional to satellite offices as per audit plan

Hours: Full-time with flexibility during peak audit periods

Salary: £40,000- £45,000 gross per annum (DOE)

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